

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Dick Quintal, Donna Fernandes

Members Absent: Charlie Bletzer

7:15 pm Call to Order and Public Comment—

There is no public comment at this time.

7:15 pm Financial Information—

Mrs. McCarthy and Ms. Pratt are working to prepare the 2012 Budget for discussion at the next meeting.

Our accountant, Lisa Santos, is preparing January numbers. Ms. Pratt will schedule the auditor to come to PGDC offices the following week.

Mrs. McCarthy and Ms. Pratt spoke with Lisa Santos about changing to a cash base system instead of accrual. If the Board approves, she would contact the auditor and have Lisa revise some numbers so we can start 2012 using this method of accounting.

Bills:

Michele McCarthy

Reimbursement for gas
Placed on personal credit card \$66.35

Town of Plymouth

MEO Services
March 2012 \$4,623.62

Leighton Price

Formstack
Online Permit Sales \$29.00

NSR Metal Works

Lot work, removal of poles
Invoice # 1145 \$1,100.00

U.S. Post Office

P.O. Box renewal Fee
6 months \$60.00

Attorney Marzelli

Professional Services Rendered
Invoice # 18566 \$967.50

Guide Lines Seal & Save

Invoice # 64 \$4,551.75

Leighton Price

Formstack
Online Permit Sales \$29.00

Mr. Quintal motions and Mr. Zanotti seconds to pay the bills as presented Passed | 5-0-0

Mrs. McCarthy requests the Board give her a stipend to reimburse her for use of her personal cell phone for work purposes.

Mr. Zanotti motions and Mr. Quintal seconds to give Mrs. McCarthy the same amount we gave Mr. Burke for reimbursement of expenses to her personal cell phone Passed | 5-0-0

Ms. Pratt wants to cut a second P.O for spare IPO meter parts, total cost is \$4,469.00 plus \$100.00 for shipping

Mr. Zanotti motions and Mr. Quintal seconds to approve as moved Passed | 5-0-0

7:22 pm

Park Plymouth—

ITS Visit: ITS replaced one solar panel and controller box, and performed a patch on the software. Ms. Pratt called for an invoice so she can send the second check for 25%. She will send the balance in approximately 10 days.

Extend By Phone: Digital has offered us a pilot program to extend meter time by cell phone, for one month, at a cost of \$5.00 per pay station per month. Additional cost of .25 cents will pass on to the customer for opting in. Other vendors charge .35 cents.

Ms. Pratt motions and Mr. Quintal seconds to allow the extend by phone pilot Passed | 5-0-0

Credit Card Meters: IPS will be on site May 9 to install the new meters.

Mr. Quintal motions and Mr. Zanotti seconds to pay off the meters for 1% net 7 on the meters Passed | 5-0-0

New Smart Phones: Mrs. McCarthy has been testing a few different technologies, including tablets and smart phones, for enforcement staff to use in the field.

Mr. Quintal motions Mrs. Fernandes seconds to allow Mrs. McCarthy to purchase whichever technology she feels is appropriate for staff needs Passed | 5-0-0

Ryan's Ride: Mrs. Fernandes spoke to organizers of Ryan's Ride. She anticipates this to be an annual event, with this one being larger than last.

Explore Historic Plymouth Request: Ms. Pratt requests to block parking spaces surrounding the 1820 Courthouse Green every Saturday morning from June 16-October 27 from 8am-2pm in support of the Courthouse Green Farmers' Market. Please refer to the 2012 files for a written request.

Mr. Zanotti motions and Mr. Quintal seconds to approve

Passed | 4-0-1

Pratt abstains because she is on the Board of Explore Historic Plymouth

Bike Rental: Plimoth Pedicab is considering renting bicycles. Mrs. McCarthy will look into setting up a bike share program for Plymouth

Motorcycle Parking: Mr. Price drafted changes to the motorcycle policy to reflect our switch to pay by space parking. He will pass it by Attorney Marzelli.

8:10pm

Nelson Park—

DPW verbally requested Park Plymouth enforce Nelson Park now that there is proper signage and striping. She will ask JB to send her written confirmation.

Short Term Spaces: Board members reviewed spaces over at One Park Place. Mr. Price proposes adding two 15-minute spaces in front of One Park Place and two in front of Sun Dynasty.

Ms. Pratt motions and Mr. Quintal seconds to move as suggested

Passed | 5-0-0

PGDC Board Position: Nobody has applied for the open position yet.

8:21 pm

Transportation Study—

Mrs. McCarthy, Mr. Burke, Mr. Price, Pat O'Brien, and Frank Gay met yesterday to discuss the model used to estimate costs for a parking garage. Mr. Price asked them reevaluate the model because he felt they were being too optimistic.

8:26 pm

Ms. Pratt leaves.

8:30 pm

ULI—

Mr. Price finally heard from Ms. Dahger. She only contacted a few selectmen about the proposed ULI with PGDC. Mr. Hallisey agreed to put it on the agenda next week.

8:34 pm

Office Space—

Ms. McDonough, Mr. Price and Mr. Zanotti have toured several properties but so far, only Phil Cronin's building on the corner of Russell and Court St. seems suitable to rent. She will arrange for another meeting with Mr. Zanotti and Mr. Price to view the property again. She will also research a few other leads Mr. Zanotti has for property. In the meantime, our landlord notified Mr. Price that our space is under agreement with Wei Wei Body Massage, beginning May 1. Ms. McDonough will perform some research into which this business is and report findings to the Board.

9:00 pm

MOA –

Mr. Price shares that the Union settled their grievance about PGDC striping lots.

9:05 pm

Mr. Quintal motions and Mr. Zanotti seconds to adjourn

Passed | 5-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED